



**ATTORNEY GENERAL**  
**SAFE OKLAHOMA GRANT**  
**APPLICATION 2020**

**PREPARED BY THE**  
**OFFICE OF THE**  
**ATTORNEY GENERAL OF OKLAHOMA**  
**MIKE HUNTER**

## **Oklahoma Office of the Attorney General Safe Oklahoma Grant Program**

In 2012, the Oklahoma Legislature passed HB 3052 creating a grant program within the Attorney General's office, now known as the Safe Oklahoma Grant Program. The Attorney General is authorized pursuant to 74 O.S. § 20k to "award one or more such competitive grants" to eligible applicants. Specifically, monies will be directed toward strategies that assist in reducing and preventing violent crime.

### **I. AVAILABLE FUNDS**

Appropriations made available through legislation provide a funding stream that, according to law, will be made fully available on at the end of each fiscal year.

Funds made available through the Safe Oklahoma Grant Program shall be used to supplement, and not supplant, other federal, state, and local funds expended to carry out activities relating to daily law enforcement duties. Grant funds are to be used to enhance the budget of the law enforcement agency, not replace any appropriated funds from the local authority.

### **II. PURPOSE AREA**

To be eligible for a Safe Oklahoma Grant, local law enforcement agencies shall submit proposals to the Office of the Attorney General that focus on decreasing violent crime within their jurisdiction through one of the following priority strategies found at 74 O.S. § 20k(B)(1)-(5), as listed below:

1. Focusing on intervention and enforcement through the use of increased staffing resources with overtime funds to target violent crime with evidence-driven approaches. Policing initiatives may include directed patrols, "hot spot" policing, intelligence-led policing, or youth and gang violence interventions [funds cannot be used for new hires or regular salary and benefits];
2. Increasing technological capacity to support intervention and enforcement with the purchase of technology for crime prevention and criminal justice problem solving. Technology shall include, but not be limited to, crime-mapping software, Global Positioning Systems (GPS) technology and smart phone tools;
3. Enhancing analytical capacity through the development or expansion of analytical capabilities that focus on crime mapping, analysis of crime trends and developing data-driven strategies that focus on violent crime reduction through the employment of civilian crime analysts;
4. Engaging with community partners in order to develop partnerships and projects that focus on preventing violent crime in the community. Community partners may include, but are not limited to, public and private service providers, the courts, and probation and parole services. Projects shall include, but are not limited to, programs that focus on drug enforcement efforts, youth violent crime, gang violence, and offender recidivism; and

5. Increasing direct services to crime victims through local law enforcement efforts which shall include, but not be limited to, addressing gaps in crime victims' services by enhancing accessibility to services, increasing awareness of victimization and partnering with local community providers to improve supports and services to victims of crime.

### **III. ELIGIBLE APPLICANTS**

Awards will be made to local law enforcement agencies across Oklahoma including police and sheriffs' departments. Cities or counties must be the legal applicant and recipient of funds on behalf of police and sheriff departments. It will be necessary to have an authorized official sign the grant application.

### **IV. REQUIREMENTS FOR ALL APPLICANTS**

All applicants must submit a completed grant application, signed by the authorized official (i.e. the person who is authorized to enter into contracts on behalf of the city or county).

Applicants MUST include in their application the violent crime rate<sup>1</sup> for the previous five years (2014-2018). When applying for the grant, law enforcement agencies must consider evidence-based techniques that will produce tangible results in their jurisdiction.

### **V. GRANT PERIOD**

Funds for projects receiving approval will be dispersed upon the Attorney General's Office receipt of an invoice from the agency receiving the funds. The term of the grant is for one year, beginning on the date the awarded agency receives the funding. Continued funding is not guaranteed.

### **VI. PRIMARY FUNDING CRITERIA**

The Office of Attorney General will consider the following factors when awarding funds through the Safe Oklahoma Grant Program:

- Overall quality of the grant application
- Demonstration of need (violent crime reduction is top priority)
- High historical violent crime rates

### **VII. APPLICATION PROCESS / DEADLINE**

Applicants should describe the problem and indicate how the Safe Oklahoma Grant Program funds will be used to address the reduction of violent crime (attach additional sheets if necessary). **Each item requested must be prioritized on the Purpose Area Prioritization Schedule. Equipment and/or technology requests must include a detailed description including the brand name and cost estimate for each item. Personnel requests must be specific and detail exactly how the monies will be spent. The completed application must be postmarked no later than Friday, July 19, 2019. Late or incomplete applications will be returned to the project director, and only those applications that are received by the deadline will be considered.**

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<sup>1</sup> Consistent with the OSBI's Uniform Crime Report's Annual Report using the categories of murder, rape, robbery, and aggravated assault.

Mail completed applications to:

Oklahoma Attorney General's Office  
Safe Oklahoma Grant Program  
attn: Marie Schuble  
313 NE 21st Street  
Oklahoma City, OK 73105

### **VIII. GRANT REVIEW / AWARD PROCESS**

Funds will be awarded based on a city or county's plans for evidence-based practices and deployment tactics, neighborhood targeting, community partnerships, etc. Factors such as violent crime rate, usage of grant funds, demonstration of need, and overall quality of the application will be considered in selecting the grant recipients.

**INSTRUCTIONS FOR COMPLETION OF  
GRANT APPLICATION FACE PAGE**

(1) **SUBGRANTEE:**

Enter the name of the local unit of government. Eligible applicants are units of local government such as a city or county.

(2) **AUTHORIZED OFFICIAL:**

Enter the name, title, address, and phone number of the official (city auditor or county auditor) who will receive the state funds, and who will have overall responsibility for the operation and financial administration of the project.

(3) **IMPLEMENTING AGENCY:**

Enter the name of the agency that will have direct responsibility for the grant.

(4) **PROJECT DIRECTOR:**

Enter the name, title, agency, address, phone number, and email address of the person who will have direct responsibility for the overall operation of the project. This person will prepare and submit program reports as required by the Office of Attorney General.

(5) **FISCAL OFFICER:**

Enter the name, title, agency, address, phone number, and email address of the person who will have direct responsibility for the financial administration of the project. This person will prepare and submit financial reports as required by the Office of Attorney General.

(6) **CURRENT FUNDING SOURCE BREAKDOWN:**

Enter the total amount related to agency funding data.

(7) **DETAIL REQUESTED FUNDS FROM ATTORNEY GENERAL**

Enter the amount of state funds and total requested for the project and additional details where and how the funds will be spent. Please prioritize requests with "1" having the highest priority.



**APPLICATION  
2020 SAFE OKLAHOMA GRANT PROGRAM  
OFFICE OF THE ATTORNEY GENERAL**

<b>(1) Name of Subgrantee (City, County)</b>	<b>Phone</b>	<b>Fax</b>
<b>(2) Name of Authorized Official</b>	<b>Title</b>	
<b>Mailing Address</b>	<b>City</b>	<b>State</b> <b>Zip Code</b>

<b>(3) Name of Implementing Agency</b>	<b>Phone</b>	<b>Fax</b>
<b>(4) Name of Project Director</b>	<b>Title</b>	<b>E-Mail Address</b>
<b>Mailing Address</b>	<b>City</b>	<b>State</b> <b>Zip Code</b>

<b>(5) Name of Fiscal Officer</b>	<b>Phone</b>	<b>Fax</b>
<b>Agency</b>	<b>Title</b>	<b>E-Mail Address</b>
<b>Mailing Address</b>	<b>City</b>	<b>State</b> <b>Zip Code</b>

<b>(6) Population of Jurisdiction</b>	
<b>Number of Law Enforcement Officers Employed by the Agency</b>	
<b>Prior Grant Awards in 2015, 2016, 2017, and 2018</b>	
<b>Alternate Funding Sources</b>	
<b>City/County Annual Budget for Law Enforcement:</b>	<b>\$</b>

**(7) PURPOSE AREA PRIORITIZATION SCHEDULE**

<b>PRIORITY*</b>	<b>PURPOSE AREA</b>	<b>DESCRIPTION</b>	<b>ESTIMATED COST**</b>
<i>EXAMPLE</i>	3	<i>Funds will be used for overtime targeted policing in high violent crime areas.</i>	\$ 75,000.00
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			
<b>5</b>			
<b>Total Amount Requested</b>			

**\*Prioritize each request**

**\*\*Attach price quote or supporting documentation**

From the requests on the previous page, list the portion of your agency’s annual budget that is currently allocated on each item.  
 (Please attach additional pages, if needed.)

ITEM	DESCRIPTION	CURRENT COST
<i>EXAMPLE</i>	<i>Overtime targeted policing in high violent crime areas.</i>	\$ 35,000.00
<b>1</b>		
<b>2</b>		
<b>3</b>		
<b>4</b>		
<b>5</b>		

I certify that the project proposed in this application meets applicable requirements of the Justice Reinvestment Grant Program/Safe Oklahoma Grant, that all information presented is correct. By appropriate language incorporated in each grant, or other document under which funds are to be disbursed, the undersigned shall assure that the applicable conditions shown above apply to all recipients of these state funds.

\_\_\_\_\_

**Signature of Authorized Official**

\_\_\_\_\_

**Date**



**PROGRAM NARRATIVE**

*NOTE: The grant application will be reviewed based on the narrative provided in this application.  
Use additional pages if necessary to describe the need for state funds.*

**1. Please list the Violent Crime Rate (per 1,000 people) for your jurisdiction from the following years:**

**2014** \_\_\_\_\_ **2015** \_\_\_\_\_ **2016** \_\_\_\_\_ **2017** \_\_\_\_\_ **2018** \_\_\_\_\_

**2. Explain any fluctuation(s) in the Violent Crime Rates listed above.**

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**3. Specify the number of occurrences recorded by your agency for the crimes listed in the table below.**

<b>Crime</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Murder					
Rape					
Robbery					
Assault (felonious)					
Assault (simple)					

**4. Explain the demographics, hot spot locations and peak seasons of top crime areas in your community.**

*Demographics*

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*Hot spot locations*

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*Peak seasons*

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**5. Describe how your agency currently tracks changes in violent crime.**

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**6. Please explain how the Safe Oklahoma Grant funds will aid in reducing violent crime.**

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**7. Has your department ever received a Safe Oklahoma Grant from the Attorney General's office?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**7a. If so, when?** \_\_\_\_\_