

Oklahoma Domestic Violence Fatality Review Board

313 N.E. 21st Street, Oklahoma City, Oklahoma 73005

(405) 522-1984 | FAX (405) 557-1770

SPECIAL MEETING MINUTES

April 16, 2021

Meeting Venue: *The Virtual Meeting was hosted on the Zoom Platform by the National Domestic Violence Fatality Review Initiative at Arizona State University*

MEMBERS

Bardin, Tania (NAAV) [P]	Hawkins, Scott (OSA) [P]	Sweger, Don, (OACP) [A]
Blanton, Melissa (OAG) [P]	Jelley, Martina (OSMA) [P]	Wilson, Janet (ONA) [P]
Coffey, Sara (OOA) [P]	Kuester, Laura (OCADVSA) [P]	Warren, Mike (OSC) [P]
Combs, Brandie (OSDH) [A]	Mueller, Karen (OBA) [P]	Woods-Littlejohn, Brandi (OSDH-IPS) [P]
Garder, Lauren (ODMHSAS) [P]	Pasley, Brandon (OCADVSA) [P]	
Glandon, Donna (OJA) [P]	Postelwait, Jennifer (DHS) [P]	
Green, Beth (OSBI) [P]	Sharif, Asma (OCME) [P]	
Harrison, Shelly (NAAV) [A]	Smith, Jeff (DAC) [P]	

I. Call to Order and Confirmation of Compliance with Open Meeting Act

Chair Beth Green presided over the special meeting of the Oklahoma Domestic Violence Fatality Review Board, held virtually hosted on the Zoom virtual platform on April 16, 2021. Notice of the meeting was posted with the Oklahoma Secretary of State and the date, time, place and agenda for the meeting was posted on the web site of the Office of the Attorney General more than twenty-four (24) hours in advance, on April 15, 2021 at 10:59 a.m. Board Chair Beth Green called the meeting to order at 1:04 p.m.

II. Roll Call, Establishment of Quorum, and Introduction of Members

Katy Fortune, OKDVFRB Program Manager, called the roll. Quorum was achieved at roll call with fifteen (15) members present. Others present included Anthony Hernandez-Rivera, OAG Research Assistant; Marissa Edstedt, alternate for Jennifer Postelwait (DHS); Angela Beatty, alternate for Laura Kuester (OCADVSA); Emily Nicholls, potential alternate for Brandi Woods-Littlejohn (OSHD-IPS); and members of the National Domestic Violence Fatality Review Initiative technical assistance staff including Dr. Neil Websdale, Raymond Chaira, Judge Susan Carbon, and Greg Giangobbe. Lauren Garder joined the meeting at 1:05 p.m. and was present when her name was called for Roll Call. Brandi Woods-Littlejohn lost her connection from 1:16-1:17 p.m. but was able to reconnect. Tania Bardin lost her connection at 1:22 p.m. but was able to reconnect. Quorum was maintained throughout the meeting.

III. Consideration of Motion to Adjourn to Executive Session for purposes of Mock Case Review Conducted by the National Domestic Violence Fatality Review – Dr. Neil Websdale and Staff from the Family Violence Institute at Arizona State University*

Pursuant to 25 O.S. § 307B for the purpose of case review

- a. Brandi Woods-Littlejohn moved the Board go into Executive Session for the purposes of the mock review. Donna Glandon seconded the motion. The motion was approved by roll call vote (15 Aye, 0 Abstain, 0 Nay). The Board adjourned to executive session at 1:12 p.m.
- b. Review and discussion of the Sims case.
- c. The Board came out of the executive session at 4:13 p.m.

- d. Chair Beth Green called for Board action as a result of Executive Session.
- e. No action was taken.

IV. Additional Board Discussion as a result of the Executive Session*

Program Manager Katy Fortune initiated a discussion on the current review process of the OKDVFRB, how it differed from the process used during the mock review, and what, if any changes the Board would like to implement to the case review process. Beth Green stated she liked how their group split up and each took a different part to create the summary and the timeline. General discussion was held about how implementing such a process would allow each group to focus on their area of interest or expertise, and how valuable the different perspectives are when reviewing a case. A question was raised about the process the Child Death Review Board uses and it was shared they use a specific tool. General discussion was held about how useful the tools used during the mock review were and it was determined it would be beneficial to have a similar tool to anchor discussions during OKDVFRB case reviews. General discussion was also held regarding how to choose cases and varying the kind of reviews conducted by the OKDVFRB to include community reviews.

V. Adjournment

Brandi Woods-Littlejohn made a motion to adjourn. Sara Coffey seconded the motion. Chair Beth Green declared the meeting adjourned at 4:50 p.m.