



OKLAHOMA OPIOID ABATEMENT BOARD  
OFFICE OF THE ATTORNEY GENERAL  
313 NE 21st St., Oklahoma City, OK 73105

## OPIOID ABATEMENT GRANT APPLICATION

### Purpose of the Grant Awards

In 2020, the Oklahoma Legislature enacted [House Bill 4138](#), the [Political Subdivisions Opioid Abatement Grants Act](#), creating the Oklahoma Opioid Abatement Board oversight body for the distribution of opioid settlement funds. [Section 2](#) of the Act provides the Legislature's purpose, which is "to promote and protect the health of Oklahomans by using monetary grants to abate the opioid crisis in a comprehensive manner that includes cooperation and collaboration with political subdivisions." [74 O.S.2021, § 30.4](#). All monetary grants provided by the Opioid Abatement Board shall be considered "opioid grant awards" as defined in [74 O.S.2021, § 30.5\(6\)](#).

### Restrictions on use of Grand Award Proceeds

[Section 5](#) of the Act requires the Board to ensure that political subdivisions expend grant award proceeds for only approved purposes. Subsection 3 defines those approved purposes:

"Approved purpose" and "approved purposes" mean evidence-based, forward-looking strategies, programming and services used to:

- a. expand the availability of treatment for individuals affected by opioid use disorders, co-occurring substance use disorders and mental health issues,
- b. develop, promote and provide evidence-based opioid use prevention strategies,
- c. provide opioid use disorder and co-occurring substance use disorder avoidance and awareness education,
- d. decrease the oversupply of licit and illicit opioids,
- e. support recovery from addiction services performed by qualified and appropriately licensed providers,
- f. treat opioid use, abuse and disorders including early intervention screening, counseling and support,
- g. support individuals in treatment and recovery from opioid use, abuse and disorder,
- h. provide programs or services to connect individuals with opioid use, abuse or disorder, or who are at risk of developing opioid use disorder, co-occurring substance use disorder and mental health issues, with treatment and counseling programs and services,
- i. address the needs of individuals who are involved, or who are at risk of becoming involved, in the criminal justice system due to opioid use, abuse or disorder through programs or services in municipal and county criminal judicial systems including prearrest and postarrest diversion programs, pretrial services and drug or recovery courts,

- j. address the needs of pregnant or parenting women with opioid use, abuse or disorder and their families,
- k. address the needs of parents and caregivers caring for babies with neonatal abstinence syndrome,
- l. support efforts to prevent overprescribing and ensure appropriate prescribing and dispensing of opioids,
- m. support efforts to discourage or prevent misuse of opioids including the oversupply of licit and illicit opioids,
- n. support efforts to prevent or reduce overdose deaths or other opioid-related harms including through increased availability and distribution of naloxone and other drugs that treat overdoses for use by first responders, persons who have experienced an overdose event, families, schools, community-based service providers, social workers and other members of the public,
- o. reimburse or fund law enforcement and emergency responder expenditures relating to the opioid epidemic including costs of responding to emergency medical or police calls for service, equipment, treatment or response alternatives, mental health response training and training for law enforcement and emergency responders as to appropriate practices and precautions when dealing with opioids or individuals who are at risk of opioid overdose or death,
- p. reimburse attorney fees and allowable expenses directly related to opioid litigation incurred as part of legal services agreements entered into before May 21, 2020,
- q. support efforts to provide leadership, planning and coordination to abate the opioid epidemic through activities, programs or strategies for prevention and recovery models including regional intergovernmental efforts and not-for-profit agency support,
- r. support education of youths regarding the dangers of opioid use, abuse and addiction,
- s. fund training relative to any approved purpose,
- t. monitor, surveil and evaluate opioid use, abuse or disorder, or
- u. provide opioid abatement as identified by the Oklahoma Opioid Abatement Board as consistent with the purpose of the Political Subdivisions Opioid Abatement Grants Act.

Provided that, such strategies, programming and services occurred on or after January 1, 2015.

## Approval Process

Completed applications will be reviewed by Office of the Attorney General (“OAG”) staff for presentation to the Opioid Abatement Board. Board members will be provided with all applications prior to any action being taken. OAG staff may also make recommendations to the Board regarding applications. The Board may invite political subdivisions to speak on behalf of their application at a Board meeting. Applications must be accompanied by a resolution or equivalent governmental action from the political subdivision authorizing the application as well as setting forth how the funds shall be used or expended.

In the event a political subdivision wishes to appeal a grant disbursement decision, the applicant may appeal in writing to the Board within twenty (20) days of notification of a grant disbursement decision. A political subdivision may appeal the denial of a grant application or the denial of a specific fund use request. The political subdivision will be allowed to present its appeal to the

Board, which shall have to power to amend or affirm the disbursement decision following the hearing. All hearings will be recorded and are not subject to further review.

## Reporting Requirements

[Section 7](#) of the Act also requires that Board to maintain oversight over the expenditure of award proceeds. Therefore, all recipients of opioid grant proceeds are required to file quarterly reports with the Board by filing them with the Office of the Attorney General. Quarterly reports are due by the last day of the month immediately following the conclusion of a quarter. Quarters run by calendar year. For specific information, please see below:

Quarter	Report due
First Quarter (January 1 – March 31)	April 30
Second Quarter (April 1 – June 30)	July 31
Third Quarter (July 1 – September 30)	October 31
Fourth Quarter (October 1 – December 31)	January 31

## Consequences for Improper Use

Additionally, Section 7 of the Act requires the Board to take immediate action if a recipient expends award proceeds on non-approved purposes. Such immediate action may include grant suspension and/or suspension of award proceeds until the Board has received information to demonstrate that the recipient has adequately remedied the cause for such suspension. Remedial action may include refunding the Board in an amount equal to the funds used for unapproved purposes. Material misrepresentations made in this application may result in the filing of criminal actions against any individuals related to the submission of this application for a grant award. Knowingly making a false statement or claim in connection with this grant and as a part of any State investigation is a violation of law and may result in criminal or other sanctions, including fines, imprisonment, damages and penalties. [21 O.S.2021, §§ 281, 358](#).

## Open Records Act Notice

**YOUR SUBMISSION AS WELL AS ANY CORRESPONDENCE, INCLUDING ELECTRONIC COMMUNICATIONS, TO THE OFFICE OF THE ATTORNEY GENERAL OR THE OKLAHOMA OPIOID ABATEMENT BOARD CONSTITUTE RECORDS UNDER THE [OPEN RECORDS ACT, 51 O.S.2021, § 24A.1 et seq.](#) IF THE OFFICE OR BOARD RECEIVES A REQUEST FOR RECORDS SUBMITTED PURSUANT TO THE POLITICAL SUBDIVISIONS OPIOID ABATEMENT GRANTS ACT, BE ADVISED THAT NOTHING UNDER THIS ACT NOR THE OPEN RECORDS ACT MAKES YOUR SUBMISSION(S) OR CORRESPONDENCE PRIVILEGED OR CONFIDENTIAL. AS A RESULT, ALL RECORDS RECEIVED ARE PRODUCIBLE IF THEY FALL WITHIN THE SCOPE OF A REQUEST.**

## Notice regarding contractors or partners

The Political Subdivisions Opioid Abatement Grants Act does not expressly prohibit eligible participants (i.e., county, municipality, school district, or any public trust solely benefiting one of the foregoing subdivisions) from contracting or partnering with non-profits and other organizations. However, the Act does not expressly authorize such contracts or partnerships. Under adopted emergency rules and proposed permanent rules, sub-granting will be prohibited. Ultimately, the political subdivisions will be held responsible for any misspent or misappropriated grant award proceeds.

The Office of the Attorney General will hold accountable anyone who uses grant award proceeds for nonapproved purposes (see “Consequences for Improper Use”). Accordingly, eligible participants applying for a grant award should ensure that they implement sufficient safeguards to prevent misspending or misappropriation of the grant award proceeds.

## Instructions

All asterisked fields are required, *unless* noted otherwise. Identified fields will be subject to a three hundred and fifty (350) word count limit. Any portion of an answer that exceeds the word count limit will not be considered by scorers or the Board.

## Required Information

The Office of the Attorney General will be uploading links to information required under section II, number 13 of this application. Further, you will find a template for budgets on the OAG website. Please visit <https://www.oag.ok.gov/opioid-abatement-board> to gain access to this information and for the budget template. This information will be uploaded in January 2024.

## Scoring

Each grant application will be scored based on a rubric with point values assigned to each set of questions in Section II of the application. Applications receiving the highest number of points will receive funding until funds are exhausted. Questions are weighted for importance with use of funds and need for funds each receiving the highest number of points. The more comprehensive a response is to questions in the application, the more likely you will receive the maximum number of points for that portion of the application. Overall, successful applications will demonstrate a strong plan for abatement of the opioid epidemic within the respective community and align with the statutorily approved purposes. The complete rubric can be found Appendix A of the Opioid Abatement’s administrative rules.

## Application submission

Applications for opioid abatement grant awards must be submitted to the Office of the Attorney General no later than *Friday, March 8, 2024, at 5:00 p.m.* Applications can be submitted electronically in *one file* (PDF preferred) or by mail. An application must be received in the Office of the Attorney General by the deadline in order for it to be considered.

Applications can be submitted electronically by emailing it to:  
[OAB@oag.ok.gov](mailto:OAB@oag.ok.gov)

Applications can be mailed to:

Office of the Attorney General  
Opioid Abatement Board  
313 NE 21st St.  
Oklahoma City, 73105

# APPLICATION

## Section I. Political Subdivision Information

<b>1. NAME OF POLITICAL SUBDIVISION OR PUBLIC TRUST AND BENEFICIARY*</b>	
1a. Name	
1b. Beneficiary(ies) of public trust (if applicable)	
<b>2. TYPE OF POLITICAL SUBDIVISION*</b>	
<input type="checkbox"/> Municipality <input type="checkbox"/> County <input type="checkbox"/> School District	
<input type="checkbox"/> Technology School District	
<input type="checkbox"/> Public Trust solely benefiting municipality, school district, or county	
<b>3. DESIGNATED REPRESENTATIVE*</b>	
<i>This person will be the point of contact for this application and throughout the opioid abatement grant award process.</i>	
Name	Title
Address	City, State, Zip Code
Email Address	Phone Number
<b>4. LEGAL REPRESENTATIVE OR COUNSEL*</b>	
Name	Title
Address	City, State, Zip Code
Email Address	Phone Number
<b>5. PRIMARY POINT OF CONTACT*</b>	
<i>This person will possess the primary responsibility of daily operations and management of the program(s) funded by an opioid abatement grant award.</i>	
Name	Title
Address	City, State, Zip Code
Email Address	Phone Number
<b>6. CHIEF FINANCIAL OFFICER OR EQUIVALENT POSITION*</b>	

*This person will possess the primary responsibility of approving expenditures and disbursements of the grant funds.*

<b>Name</b>	<b>Title</b>
<b>Address</b>	<b>City, State, Zip Code</b>
<b>Email Address</b>	<b>Phone Number</b>

#### **7. PURDUE SETTLEMENT\***

**7a. Is your political subdivision engaged in the bankruptcy litigation against Purdue Pharmaceuticals currently on appeal with the U.S. Court of Appeals for the Second Circuit in *In Re: Purdue Pharma L.P.*, Case No. 22-299?**

☐ Yes ☐ No

#### **8. DISTRIBUTORS SETTLEMENT\***

**8a. Was your political subdivision involved in the National Opioid Distributors Settlements (i.e., AmerisourceBergen, Cardinal Health, and McKesson Corp.) or an elected participant in the settlements?**

☐ Yes ☐ No

**8b. Please identify your political subdivision's status in the National Opioid Distributors Settlements:**

☐ Named plaintiff ☐ Participant by election, executed release of claims

☐ Neither a plaintiff nor a participant

**8c. How much have you received in financial recovery, if any, from the National Opioid Distributors Settlement?**

#### **9. RETAILERS AND TEVA/ALLERGAN SETTLEMENT\***

**9a. Was your political subdivision involved in the National Opioid Retailers (i.e., CVS, Walgreens, and Walmart) and Teva/Allergan Settlements or an elected participant in the settlements?**

☐ Yes ☐ No

**9b. Please identify your status with respect in the National Opioid Retailers and Teva/Allergan Settlements:**

☐ Named plaintiff ☐ Participant by election, executed release of claims

☐ Neither a plaintiff nor a participant

**9c. How much have you received in financial recovery, if any, from the National Opioid Retailers and Teva/Allergan Settlements?**

#### **10. OTHER OPIOID-RELATED LITIGATION\***

**10a. Is your political subdivision currently a named plaintiff in any other opioid-related litigation?**

☐ Yes ☐ No

10b. If yes, please provide the case name, case number, the court, and the status of litigation. (350 words or less, concerning litigation status)

10c. How much have you received in financial recovery, if any, from other opioid-related litigation?

**11. DISCLOSURE OF INVESTIGATION\***

11a. During the past five (5) years, has your political subdivision or public trust been the subject of any criminal, civil, or administrative investigation by any federal, state, or local agencies, including any investigative audit conducted by the State Auditor and Inspector?

☐ Yes ☐ No



**11b. If yes, please provide the outcome of the investigation or audit.**  
**(350 words or less)**

**11c. As a result of the investigation or audit, did your political subdivision or trust have to take any required corrective actions? (350 words or less)**

## Section II. Proposed Grant Project(s)

### 12. PROPOSED GRANT PROJECT(S): Use of Funds\*

#### 12a. Description of project(s):

*Please briefly describe how the political subdivision intends to use grant funds.*

**(350 words or less)**

#### 12b. Is/are this/these project(s): (mark all that apply)

- ☐ A new effort for the political subdivision
- ☐ A proposed supplement or enhancement to a project or effort already in place on or after January 1, 2015
- ☐ A combination of enhancing an existing project and effort with new components on or after January 1, 2015
- ☐ Will the grant funds requested replace prior local or state funds for the requested project(s)?

#### 12c. Award amount requested for this/these project(s):

## 12. PROPOSED GRANT PROJECT(S): Use of Funds\*

12d. Describe any existing project(s) of the political subdivision and how this grant would enhance those efforts. (350 words or less)

### 12e. Approved Purpose(s): (mark all that apply)

*Please check which approved purpose(s) align with the proposed grant projects.*

- ☐ Expands the availability of treatment for individuals affected by opioid use disorders, co-occurring substance use disorders and mental health issues [74 O.S. § 30.5(1)(a)],
- ☐ Develops, promotes and provides evidence-based opioid use prevention strategies [74 O.S. § 30.5(1)(b)],
- ☐ Provides opioid use disorder and co-occurring substance use disorder avoidance and awareness education [74 O.S. § 30.5(1)(c)],
- ☐ Decreases the oversupply of licit and illicit opioids [74 O.S. § 30.5(1)(d)],
- ☐ Supports recovery from addiction services performed by qualified and appropriately licensed providers [74 O.S. § 30.5(1)(e)],
- ☐ Treats opioid use, abuse and disorders including early intervention screening, counseling and support [74 O.S. § 30.5(1)(f)],
- ☐ Supports individuals in treatment and recovery from opioid use, abuse and disorder [74 O.S. § 30.5(1)(g)],
- ☐ Provides programs or services to connect individuals with opioid use, abuse or disorder, or who are at risk of developing opioid use disorder, co-occurring substance use disorder and mental health issues, with treatment and counseling programs and services [74 O.S. § 30.5(1)(h)],
- ☐ Addresses the needs of individuals who are involved, or who are at risk of becoming involved, in the criminal justice system due to opioid use, abuse or disorder through programs or services in municipal and county criminal judicial systems including prearrest and post-arrest diversion programs, pretrial services and drug or recovery courts [74 O.S. § 30.5(1)(i)],
- ☐ Addresses the needs of pregnant or parenting women with opioid use, abuse or disorder and their families [74 O.S. § 30.5(1)(j)],
- ☐ Addresses the needs of parents and caregivers caring for babies with neonatal abstinence syndrome [74 O.S. § 30.5(1)(k)],

## 12. PROPOSED GRANT PROJECT(S): Use of Funds\*

- ☐ Supports efforts to prevent overprescribing and ensure appropriate prescribing and dispensing of opioids [74 O.S. § 30.5(1)(l)],
- ☐ Supports efforts to discourage or prevent misuse of opioids including the oversupply of licit and illicit opioids [74 O.S. § 30.5(1)(m)],
- ☐ Support efforts to prevent or reduce overdose deaths or other opioid-related harms including through increased availability and distribution of naloxone and other drugs that treat overdoses for use by first responders, persons who have experienced an overdose event, families, schools, community-based service providers, social workers and other members of the public [74 O.S. § 30.5(1)(n)],
- ☐ Reimburses or fund law enforcement and emergency responder expenditures relating to the opioid epidemic including costs of responding to emergency medical or police calls for service, equipment, treatment or response alternatives, mental health response training and training for law enforcement and emergency responders as to appropriate practices and precautions when dealing with opioids or individuals who are at risk of opioid overdose or death [74 O.S. § 30.5(1)(o)],
- ☐ Reimburses attorney fees and allowable expenses directly related to opioid litigation incurred as part of legal services agreements entered into before May 21, 2020 [74 O.S. § 30.5(1)(p)],
- ☐ Support efforts to provide leadership, planning and coordination to abate the opioid epidemic through activities, programs or strategies for prevention and recovery models including regional intergovernmental efforts and not-for-profit agency support [74 O.S. § 30.5(1)(q)],
- ☐ Support education of youths regarding the dangers of opioid use, abuse and addiction, fund training relative to any approved purpose [74 O.S. § 30.5(1)(r)],
- ☐ Fund training relative to an approved purpose [74 O.S. § 30.5(1)(s)],
- ☐ Monitor, surveil and evaluate opioid use, abuse or disorder [74 O.S. § 30.5(1)(t)], and
- ☐ Provide opioid abatement as identified by the Oklahoma Opioid Abatement Board as consistent with the purpose of the Political Subdivisions Opioid Abatement Grants Act [74 O.S. § 30.5(1)(u)].

## 12. PROPOSED GRANT PROJECT(S): Use of Funds\*

**12f. Please identify what portion, if any, of the grant proceeds will be for indirect costs. THE AMOUNT CANNOT EXCEED FIVE PERCENT OF THE TOTAL PROJECT COST.**

*Indirect costs include expenses of doing business that are not readily identified with a particular grant, contract, project function or activity, but are necessary for the general operation of the organization/entity and the performance of the project.*

**(350 words or less)**

**12g. ATTACH a budget for the project(s) with line-item details.**

*A template for budgets can be found on the Attorney General's website on the Board's webpage ([www.oag.ok.gov/opioid-abatement-board](http://www.oag.ok.gov/opioid-abatement-board))*

**12h. What is the timeline for completing the proposed project(s)? Please include any benchmarks or interim goals to measure progress. (350 words or less)**

**13. PROPOSED GRANT PROJECT(S): Demonstrated Need for Funds\*****13a. Political Subdivision Statistics**

*Please provide any information known or reasonably available to you. If providing estimates, please indicate responses as such. **Please provide any sources, including identity and year published, from which you are providing requested data. The Office of the Attorney General will be providing links to this information on its website at [www.oag.ok.gov/opioid-abatement-board](http://www.oag.ok.gov/opioid-abatement-board).***

Population of political subdivision:

--

Number of people per capita suffering from opioid use disorder in the political subdivision:

--

Opioid prescription rate in the political subdivision:

--

Number of opioid overdose deaths in the last twelve months:

--

Number of opioid overdose deaths in the last three years:

--

Amount of opioids distributed within the political subdivision in the last twelve months:

--

Amount of opioids distributed within the political subdivision in the last three years:

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**13b. What does your political subdivision expect to be different in a year as a result of the funding? In two years? Specifically, how will the proposed project(s):**

- i. Discourage and prevent opioid use and dependency,**
- ii. Decrease the number of people per capita suffering from opioid use disorder in your political subdivision,**
- iii. Reduce the opioid prescription rate in your political subdivision compared to the national average opioid prescription rate,**
- iv. Lower opioid overdose deaths in your political subdivision and prevent them from occurring, and**
- v. Reduce the amount of opioids distributed within your political subdivision.**

*For instance, what systems will be changed? What populations will benefit? Please be specific. (350 words or less)*

**13c. Describe or identify target populations you hope to reach with your proposed project and how many people are expected to participate and benefit per year? (350 words or less)**

**14. PROPOSED GRANT PROJECT(S): Capacity for Implementation\***

14a. List key staff that will be responsible for the project(s) and what role each of them will play, including their experience. You may also attach resumés. The Board will not guarantee that resumés are reviewed.

Name	Title/Role

14b. Describe your current capacity to implement the proposed project(s), including any relevant experience with similar projects or programming. If you have documents demonstrating past achievements, you may provide or attach those. (350 words or less)

14c. Do you intend to hire new staff with the grant funds? If so, please describe additional staff needed to implement the proposed projects. (350 words or less)

14d. Explain your political subdivision's plan for evaluating each project. How will you measure whether your project did or did not achieve the goals outlined in the Application? (350 words or less)



## 15. PROPOSED GRANT PROJECT(S): Evidence Base for Proposed Projects\*

### 15a. Is this project classified as evidence-based?

*"Evidence-based" means that the project's approach emphasizes the practical application of findings of the best available research related to the treatment of opioid-use disorders and the deterrence of opioid use.*

☐ Yes ☐ No

***IF YES, ATTACH SUPPORTING INFORMATION TO THIS APPLICATION.***

### 15b. Is this project classified as evidence-informed?

*"Evidence-informed" means that the project's approach blends knowledge from the best available research, practice, and people experiencing the practice, as well as understanding the strengths and limitations of available research on opioid-use disorders and the deterrence of opioid use.*

☐ Yes ☐ No

***IF YES, ATTACH SUPPORTING INFORMATION TO THIS APPLICATION.***

### 15c. Has this project been certified or credentialed by a state or federal agency, or other nationally recognized and reputable organization or nonprofit?

☐ Yes ☐ No

***IF YES, ATTACH SUPPORTING INFORMATION TO THIS APPLICATION.***

### 15d. Has this project received any awards or recognition? (350 words or less)

☐ Yes ☐ No

*If yes, please describe the award, including the award's title, organization awarding or recognizing the project, and year in which your subdivision received the award or recognition.*

## 16. PROPOSED GRANT PROJECT(S): Community Partnership and Support\*

16a. Describe current partnerships the entity has within the community to address opioid abatement and the proposed project(s). Please include the name of any potential or anticipated partners and a description of their role in supporting the grant projects. ATTACH any contracts or memoranda of understanding ("MOU") or agreement ("MOA"). If not fully executed, a draft or a narrative describing the scope of services may be provided in lieu of a contract, MOU, or MOA. (350 words or less)

16b. Describe any existing community programs or services to prevent or treat opioid addiction and how these projects will compliment those efforts. (350 words or less)

**16c. Please identify how you evaluated and assessed the needs in your political subdivision to identify and deploy the projects or abatement efforts you seeking to fund. (350 words or less)**

**16d. How do the proposed projects or abatement efforts in this application address the needs identified in 16c? (350 words or less)**

**16e. Specifically identify any organizations or entities that assisted you in determining what needs must be addressed. (350 words or less)**

16f. Has your political subdivision or public trust leveraged all other sources of funding (e.g., billing for billable services under an insurance plan, Medicare or Medicaid) available prior to applying for this grant? (350 words or less)

16g. Will any grant award approved by the Board for your political subdivision or public trust serve as last-resort funding for the projects identified under section II, number 12?

16h. Attach any letters of support, articles, or other items that may assist the Oklahoma Opioid Abatement Board in deciding whether to fund your project (OPTIONAL, but no more than three (3) total).

### Section III. Additional Forms and Supporting Documents

1. Provide a copy of your subdivision's most recent financial reports, including the most recent audit if available.
2. Provide a signed or adopted resolution or equivalent governmental action authorizing this application and the projects identified above. This can include any of the following:
  - a. A resolution, as allowed by law, adopted through a publicly cast and recorded vote;
  - b. An ordinance, or its equivalent, approved through a publicly cast and recorded vote;  
or
  - c. An abatement plan or budget approved through a publicly cast and recorded vote.
3. **FOR PUBLIC TRUSTS ONLY:** please provide the most up-to-date version of your declaration of trust or trust indenture.

### Section IV. Affirmation

I swear or affirm the following under the penalty of perjury:

1. I have reviewed the above and foregoing application,
2. The information provided is true, correct, and complete,
3. No part of the Application was completed or based, directly or indirectly, on the use of artificial intelligence.
4. I believe that information submitted is true, correct, and complete,
5. The information provided contains no material or intentional misstatement of facts,
6. The undersigned is authorized to submit this application, and
7. The \_\_\_\_\_ has reviewed the Grant Award Contract and agrees to be bound by its terms.

<b>SIGNATURE OF DESIGNATED REPRESENTATIVE</b>	<b>DATE</b>