

Oklahoma Domestic Violence Fatality Review Board
313 N.E. 21st Street, Oklahoma City, Oklahoma 73005
(405) 522-1984 | FAX (405) 557-1770

MEETING MINUTES

February 22, 2023

Meeting Venue: Office of the Oklahoma Attorney General
313 NE 21st St, Oklahoma City, OK 73105

MEMBERS

Jarred Michalski (OCME) [P]	Melanie Ferguson (ODMHSAS) [A]	Laura Kuester (OCADVSA) [P]
Karen Cunningham (OAG) [P]	Glandon, Donna (OJA) [P]	Beatty, Angela (OCADVSA alt) [A]
Gass, Sarah (OAG alt.) [P]	Hawkins, Scott (OSA) [P]	Pasley, Brandon (OCADVSA) [P]
Shawnee, Jackie (OSDH) [P]	Goree, Julie (OBA) [P]	Thomas, Laura (DAC) [P]
Nicholls, Emily (OSDH IPS alt.) [P]	Jelley, Martina (OSMA) [P]	Stinson, Sheila (Supreme Court) [P]
Marissa Belase (OKDHS alt.) [P]	Coffey, Sarah (OOA) [P]	Harrison, Shelly (NAAV) [P]
Heather Cropper (OSBI) [A]	Carr, Janice (ONA) [A]	Bardin, Tania (NAAV) [P]

I. Call to Order and Confirmation of Compliance with Open Meeting Act

Chair Donna Glandon presided over the regularly scheduled meeting of the Oklahoma Domestic Violence Fatality Review Board, held at the Office of the Oklahoma Attorney General in Oklahoma City, Oklahoma, on February 22, 2023. Notice of the meeting was posted annually with the Secretary of State and at the Office of the Attorney General more than twenty-four (24) hours in advance. Chair Donna Glandon (OJA) called the meeting to order at 9:04 am.

II. Roll Call and Establishment of Quorum

Roll call was conducted at 9:04 am. Quorum was achieved at roll call with 15 members present. Sara Coffey (OOA) arrived shortly after roll call was conducted. Total quorum was 16 members present. Others present included Anthony Hernandez-Rivera, OAG DVFRB Program Manager (PM) and Nicholas Massey, OAG Victim Services Unit Research Analyst (RA). Quorum was maintained throughout the meeting.

III. Discussion and Possible Action on Approval of Minutes from November 30, 2022, Regular Meeting*

Emily Nicholls (OSDH IPS) moved to approve the minutes of the November 30, 2022, DVFRB Regular Meeting. Tania Bardin (NAAV) seconded the motion. The motion to approve the minutes passed by roll call vote (14 Aye, 1 Abstain, 0 Nay).

IV. Discussion and Possible Action on Possible Rescheduling Dates of Cancelled January 25, 2023, Joint Meeting with the Child Death Review Board (CDRB)*

DVFRB Program Manager (PM) Anthony Hernandez reminded members that the January 2023 joint meeting with the Oklahoma Child Death Review Board (CDRB) was cancelled due to inclement weather concerns. He stated he had been in contact with his counterpart at the CDRB to identify a potential date to reschedule the meeting. Mr. Hernandez added he and DVFRB member Karen Cunningham (OAG) met with CDRB PM Lisa Rhodes to discuss potential dates. He informed the DVFRB several potential dates were identified, including April 6 and May 3 or 11. Mr. Hernandez proceeded to request input from the DVFRB. Members began to check their calendars to see which of those dates would work best. DVFRB

Chair Donna Glandon (OJA) stated she thought it was important for the DVFRB to formally hold a vote to express the membership's preference moving forward. Members identified April 6 as an ideal date for a possible meeting. Chair Glandon stated she would not be able to attend the meeting due to a prior-scheduled conference. Vice Chair Brandon Pasley confirmed he would be able to attend and would Chair the meeting.

Laura Kuester (OCADVSA) proceeded to make a motion identifying April 6 as the DVFRB's preference for a reschedule date for the joint meeting with the CDRB. Laura Thomas (DAC) seconded the motion. The motion passed by roll call vote (16 Aye, 0 Abstain, 0 Nay).

V. Discussion and Possible Action on Creating DVFRB Domestic Violence Homicide Child Witness Subcommittee*

DVFRB Program Manager (PM) Anthony Hernandez reminded the DVFRB that the 2022 edition of the DVFRB Report contained a section where the board outlined a project that would work towards crafting a recommendation for a future DVFRB Report. Mr. Hernandez stated the recommendation called for the establishment of a subcommittee within the DVFRB to spearhead the project. He added that the report was recently published by the Office of the Attorney General, which cleared the way for the DVFRB to start working on advocating and implementing DVFRB recommendations. Mr. Hernandez emphasized the importance of moving forward with setting up the committee so work could begin immediately. He stated that after the creation of the subcommittee is voted on, we would proceed with asking which members wanted to be a part of it.

Emily Nicholls (OSDH IPS) proceeded to make a motion to create the DVFRB Domestic Violence Homicide Child Witness Subcommittee. Laura Kuester (OCADVSA) seconded the motion. The motion passed by roll call vote (16 Aye, 0 Abstain, 0 Nay).

Mr. Hernandez asked what members would like to join the subcommittee. Some members asked what membership in the subcommittee would entail. Mr. Hernandez explained he would work on the statewide resource scan outlined in the 2022 DVFRB report. He explained he would draw from the subcommittee member's expertise to help guide his efforts. Mr. Hernandez also said that even if a member was not part of the subcommittee, he would still rely on their subject matter expertise if he needed assistance. He added he would be doing research and reaching out to subcommittee members to have one-on-one meetings to help outline a plan that would serve to guide the resource scan. The DVFRB PM asked whether there were any questions and if there were any volunteers. The following members volunteered to join the committee: Vice Chair Brandon Pasley (OCADVSA), Emily Nicholls (OSDH IPS), Sara Coffey (OOA), Sheila Stinson (Supreme Court), Julie Goore (Bar), and Karen Cunningham (OAG). Mr. Hernandez stated he would be reaching out to members in the future to discuss the work of the subcommittee.

VI. Consideration of Motion to Adjourn to Executive Session*

Pursuant to 25 O.S. § 307B for the purpose of case review

- a. Adjourn to Executive Session***
- b. Review and discussion of case #200086**
- c. Consideration of return from executive session**
- d. Announcement by Chair as to the necessity of any Board action as a result of Executive Session**
- e. Vote as a result of Executive Session***

Brandon Pasley (OCADVSA) made a motion to adjourn to Executive Session. Shelly Harrison seconded the motion. The motion passed by roll call vote (16 Aye, 0 Abstain, 0 Nay). The Chair

led the Board into Executive Session at 9:22 am. The Board concluded and came out of Executive Session at 10:57 am. No action was taken as a result of Executive Session.

VII. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda *in Accordance with 25 O.S. § 311(9).*

No new business.

VIII. Announcements

No announcements were made.

IX. Adjournment*

Sheila Stinson (Supreme Court) made a motion to adjourn. Scott Hawkins (OSA) seconded the motion. Chair Donna Glandon declared the meeting adjourned at 10:59 am.