

**Oklahoma Domestic Violence Fatality Review Board**  
313 N.E. 21<sup>st</sup> Street, Oklahoma City, Oklahoma 73005  
(405) 522-1984 | FAX (405) 557-1770

**MEETING MINUTES**

**August 23, 2023**

**Meeting Venue:** YWCA OKC (Rotary Room)  
2460 NW 39<sup>th</sup> St, Oklahoma City, OK 73112

**MEMBERS**

Celia Cobb (OCME) [A]	Constanzia Nizza (OJA) [P]	Angela Beatty (OCADVSA alt.) [P]
Karen Cunningham (OAG) [P]	Scott Hawkins (OSA) [P]	Brandon Pasley (OCADVSA) [P]
Jill Nobles Botkin (OSDH alt.) [P]	Don Sweger (OACP) [A]	Sheila Stinson (Supreme Court) [P]
Emily Nicholls (OSDH IPS alt.) [A]	Julie Goree (OBA) [A]	Shelly Harrison (NAAV) [P]
Leslie Hargis (OKDHS alt.) [P]	Laura Thomas (DAC) [P]	Tania Bardin (NAAV) [P]
Beth Green (OSBI) [P]	Martina Jelley (OSMA) [P]	
Melanie Ferguson (ODMHSAS) [P]	Sarah Coffey (OOA) [A]	
	Janice Carr (ONA) [P]	
	Laura Kuester (OCADVSA) [P]	

**I. Call to Order and Confirmation of Compliance with Open Meeting Act**

Vice-Chair Brandon Pasley presided over the regularly scheduled meeting of the Oklahoma Domestic Violence Fatality Review Board, which was held at the YWCA Oklahoma City, OK on August 23, 2023. Notice of the meeting was posted annually with the Secretary of State before the December 15, 2022, deadline and at the Office of the Attorney General more than 24 hours in advance. Vice-Chair Brandon Pasley (OCADVSA) called the meeting to order at 9:07 am.

**II. Roll Call and Establishment of Quorum**

Roll call was conducted at 9:07 am. Quorum was achieved at roll call with 14 members present. Janice Carr (ONA) arrived after roll call was conducted. Ms. Carr arrived at 9:16 am. Total quorum was 15 members present. An alternate designee was present but was not counted towards quorum due to the primary designee being present. This only included Angela Beatty (OCADVSA). Others present included Anthony Hernandez Rivera, OAG DVFRB Program Manager, Nicholas Massey, OAG Research Analyst, and guest speakers Lance Terry (911 Management Authority), Gwen Goodner (911 Management Authority) and Robin Murray (911 Training Institute). Quorum was maintained throughout the meeting.

**III. Discussion and Possible Action on Approval of Minutes from the June 28, 2023, Regular Meeting\***

Sheila Stinson (Supreme Court) moved to approve the minutes from the June 28, 2023, DVFRB Regular Meeting. Karen Cunningham (OAG) seconded the motion. The motion to approve the minutes passed by roll call vote (7 Aye, 7 Abstain, 0 Nay).

**IV. Guest Speaker and Presentation – Lance Terry, Gwen Goodner, and other partners from the Oklahoma 9-1-1 Management Authority. Presentation subject: Agency Overview, Current and Future Projects, and Q&A with DVFRB.**

Mr. Lance Terry began his presentation by introducing himself and giving a brief overview of his professional background. He stated he began his career in Grady County, OK when he started

working at the Chickasaw Police Department communications department. He then moved on to the Midwest City Police Department in Oklahoma County, OK and spent 12 years working in dispatch and doing significant training work. Afterwards, he worked for 14 years as the Communications Manager for the City of Norman, which entailed overseeing 911 staff operations. In 2017, Mr. Terry was hired by the Oklahoma 911 Management Authority as the State 911 Coordinator.

Mr. Terry proceeded to go over an outline of his presentation, which included sections on the 911 landscape in Oklahoma, technology, legislation, training, domestic violence calls for service and a Q&A. He started by first presenting some basic statistics about 911 centers in Oklahoma. This included a count of the number of centers across the state, current staff turnover and vacancy rates, call volume, and an explanation of how 911 telecommunicators are classified as secretarial staff. He also pointed out that there are currently no training requirements for 911 communications staff. Mr. Terry moved on to give an overview of current 911 technology in Oklahoma and how communications towers play a role in 911 emergency communications. This was followed by an overview of how cell phones with no service can call 911 and an explanation of several apps geared towards helping domestic violence victims communicate with first responders. He then talked about false calls to 911 and the challenges it poses to 911 centers.

Mr. Terry proceeded to provide an overview of the technology that is currently used in Oklahoma to route 911 calls. He explained the challenges posed by the out-of-date technology that is currently relied on across the state and what is being done to update it. Mr. Terry explained the update will entail moving the state towards utilizing what is termed as Next Generation 911. He added the new system will move away from analog to internet protocol (IP), which will mean that 911 calls will go to the right 911 center the first time. It will also be able to use geographic information system (GIS) mapping data to find and route calls based on the device location. This will in turn generate a dispatchable address when the call is answered. It will also provide a standard format to facilitate interoperability.

Mr. Terry then talked about recent state legislation passed to facilitate the transition to Next Generation 911. He pointed to the 2023 Hayden Fleming Memorial Act (HB1590) as the piece of legislation that will make the changes possible. The provisions in the act will help raise 911 fee revenue and mandates training requirements for all 911 telecommunicators. Mr. Terry expanded on the lack of mandatory training for 911 operators in Oklahoma and how this will soon change with the passage of HB1590. He explained the curriculum that is being prepared for the new 40-hour mandatory training requirement. Afterwards, he talked about current practices when it comes to domestic violence calls. He went over some of the best practices but emphasized that training varies from one agency to the other. Finally, he explained how his agency is helping coordinate the upcoming changes and some of the grant programs that help facilitate the transition to Next Generation 911.

Vice-Chair Brandon Pasley thanked Mr. Terry and his team for attending the meeting. Mr. Terry thanked the DVFRB for the invitation and stated he looked forward to working with us.

**V. Guest Speaker and Presentation – Robin Murray from the Oklahoma 911 Training Institute at the Association of Central Oklahoma Governments (ACOG). Presentation subject: ACOG and 911 Institute Overview, Current and Future**

**Projects, and Q&A with DVFRB on potential training development and annual report recommendation in partnership with DVFRB program staff.**

Ms. Murray started her presentation by introducing herself. She stated she was currently the Program Manager over the 911 Institute at the Association of Central Oklahoma Governments (ACOG). Ms. Murray stated ACOG established the institute in 1994 to offer central Oklahoma emergency dispatchers' top quality local training. She added her goal was to listen to the DVFRB so that she could create a 911 training specifically geared towards domestic violence calls. Several DVFRB members provided comments. Laura Thomas (DAC) stated training should have a domestic violence component that emphasizes the lethality assessment protocol (LAP). Ms. Thomas mentioned dispatchers should understand the questions and attempt to incorporate them in their call-taking. Laura Kuester (OCADVSA) asked about what training was already available in this area. This was followed by a second question by Angela Beatty (OCADVSA) on whether there was training that emphasized empathy and trauma informed care. Ms. Murray gave an overview of some national standards and emphasized the kinds of things she teaches dispatchers and call-takers during her trainings. Janice Carr (ONA) commented that it also boils down to the kind of people that are hired to do the job. Scott Hawkins (OSA) added law enforcement are required to be evaluated psychologically at the time they apply for employment. DVFRB PM Anthony Hernandez stated he will be partnering with Ms. Murray to draft language for a potential DVFRB recommendation in the future. He also added they would work on a training together that could eventually be offered by the 911 Institute.

Vice-Chair Brandon Pasley thanked Ms. Murray for attending the meeting and being willing to work with the DVFRB on this project. Ms. Murray thanked the DVFRB for the invitation and stated she looked forward to working with us.

**VI. Consideration of Motion to Adjourn to Executive Session\***

*Pursuant to 25 O.S. § 307B for the purpose of case review*

- a. **Adjourn to Executive Session\***
- b. **Continued Review and Discussion of case #200086**
- c. **Review and Discussion of case #200014**
- d. **Consideration of return from executive session**

Shelly Harrison (NAAV) made a motion to adjourn to executive session at 10:46 am. DVFRB Beth Green (OSBI) seconded the motion. The motion passed by roll call vote (14 Aye, 0 Abstain, 0 Nay). The Board concluded and came out of executive session at 11:48 am. No action was taken as a result of executive session.

**VII. Announcement by Chair as to the necessity of any Board action as a result of Executive Session. Vote as a result of Executive Session\***

No announcement.

**VIII. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda *in Accordance with 25 O.S. § 311(9).***

No new business.

**IX. Announcements**

No new announcements.

**X. Adjournment\***

Beth Green (OSBI) made a motion to adjourn. Constanzia Nizza (OJA) seconded the motion. DVFRB Vice-Chair Brandon Pasley declared the meeting adjourned at 11:50 am.