

**Oklahoma Domestic Violence Fatality Review Board**  
313 N.E. 21<sup>st</sup> Street, Oklahoma City, Oklahoma 73005  
(405) 522-1984 | FAX (405) 557-1770

**MEETING MINUTES**

**June 22-23, 2022**

**Meeting Venue:** Pioneer Technology Center – Seminar West Room  
2101 N. Ash St, Room – Seminar West  
Ponca City, Oklahoma 74601

**MEMBERS**

Bardin, Tania (NAAV) [P]	Green, Beth (OSBI) [P]	Pasley, Brandon (OCADVSA)
Blanton, Melissa (OAG) [P]	Harrison, Shelly (NAAV) [P]	[P]
Cobb, Celia (OCME) [P]	Hawkins, Scott (OSA) [A]	Smith, Jeff (DAC) [P]
Coffey, Sara (OOA) [A]	Jelley, Martina (OSMA) [P]	Sweger, Don, (OACP) [P]
Combs, Brandie (OSDH) [A]	Laura Kuester (OCADVSA) [P]	Wilson, Janet (ONA) [A]
Belase, Marissa (DHS) [P]	Angela Beatty (OCADVSA	Warren, Mike (OSC) [P]
Garder, Lauren (ODMHSAS)	Alternate) [P]	Nicholls, Emily (OSDH-IPS)
[P]	Mueller, Karen (OBA) [A]	[P]
Glandon, Donna (OJA) [P]		

**Wednesday, June 22, 2022**

**9:00 am**

**I. Call to Order and Confirmation of Compliance with Open Meeting Act: Chair**

Chair Beth Green presided over the first day of the regularly scheduled meeting of the Oklahoma Domestic Violence Fatality Review Board, held at the Pioneer Technology Center in Ponca City, Oklahoma, on June 22, 2022. Notice of the meeting was posted annually with the Secretary of State and at the Office of the Attorney General more than twenty-four (24) hours in advance. Chair Beth Green called the meeting to order at 9:07 a.m.

**II. Roll Call and Establishment of Quorum**

Roll Call was conducted at 9:07 a.m. Quorum was achieved at Roll Call with fifteen (15) members present. Others present included Anthony Hernandez-Rivera, OAG DVFRB Program Manager, and Mark Perkovich, Associate Director, and technical assistance provider from the National Domestic Violence Fatality Review Initiative (NDVFRI). Quorum was maintained throughout the first day of the meeting.

**III. Discussion and Possible Action on Approval of Minutes from March 23, 2022, regular meeting\***

Jeff Smith moved to approve the minutes of the March 23, 2022, regular meeting. Emily Nicholls seconded the motion. The motion to approve the minutes passed by roll call vote (11 Aye, 4 Abstain, 0 Nay).

**IV. Welcome and Introductions of Technical Assistance Partners from the National Domestic Violence Fatality Review Initiative (NDVFRI) and Presentation of the Vision and Mission Statement of the First-Ever Oklahoma Community Review**

DVFRB Program Manager (PM) Anthony Hernández-Rivera welcomed the DVFRB to its first-ever community review in the Board's history. He stated that this community review was set in motion by previous DVFRB PM Katy Fortune, who had planned to move the DVFRB

Supported by the Office of Attorney General

towards a new model of case review. Mr. Hernández explained the newer model would entail having DVFRB members have a more active role in the leadup to fatality reviews. This would facilitate a more dynamic fatality review on review day, with the Board potentially playing a more hands-on role in timeline development. He further stated that the idea behind this community review was to begin that process with the help of our technical assistance partners from the National Domestic Violence Fatality Review Initiative (NDVFRI).

NDVFRI Associate Director Mark Perkovich then provided an overview of his role as a technical assistance partner throughout the community review. Mr. Perkovich first talked about how the NDVFRI provides technical assistance to fatality review teams around the country. He stated that his role would be to help the DVFRB navigate this intensive two-day review by being a point of reference on fatality review best-practices. Mr. Perkovich gave an overview of the importance of having board members play an active role in case research leading up to fatality reviews and timeline construction on review day.

Finally, Mr. Hernández gave an overview of the schedule for the two-day community review.

**V. Consideration of Motion to Adjourn to Executive Session\***

*Pursuant to 25 O.S. § 307B for the purpose of case review*

- a. Adjourn to Executive Session\***
- b. Review and discussion of case #190030**
- c. Consideration of return from executive session**
- d. Announcement by Chair as to the necessity of any Board action as a result of Executive Session**
- e. Vote as a result of Executive Session\***

Jeff Smith made a motion to adjourn to Executive Session. Don Sweger seconded the motion. The motion passed by roll call vote (14 Aye, 0 Nay). The Chair led the Board into Executive Session at 9:22 a.m. No action was taken as a result of the Executive Session.

**VI. Recess**

The Board recessed at 3:55 p.m.

**Thursday, June 23, 2022**

**9:00 a.m.**

**VII. Reconvening of the Meeting – Chair**

Chair Beth Green presided over the second day of the scheduled meeting of the Oklahoma Domestic Violence Fatality Review Board, held at the Pioneer Technology Center in Ponca City, Oklahoma, on June 23, 2022. Chair Beth Green reconvened the meeting at 9:06 a.m.

**VIII. Roll Call and Establishment of Quorum**

Roll Call was conducted at 9:06 a.m. Quorum was achieved at Roll Call with fifteen (15) members present. Others present included Anthony Hernandez-Rivera, OAG DVFRB Program Manager, and Mark Perkovich, Associate Director, and technical assistance provider from the National Domestic Violence Fatality Review Initiative (NDVFRI). Quorum was maintained throughout the second day of the meeting.

**IX. Consideration of Motion to Adjourn to Executive Session\***

*Pursuant to 25 O.S. § 307B for the purpose of case review*

**f. Adjourn to Executive Session\***

**g. Review and discussion of case #190030**

**h. Consideration of return from executive session**

**i. Announcement by Chair as to the necessity of any Board action as a result of Executive Session**

**j. Vote as a result of Executive Session\***

Jeff Smith made a motion to adjourn to Executive Session. Emily Nicholls seconded the motion. The motion passed by roll call vote (15 Aye, 0 Nay). The Chair led the Board into Executive Session at 9:08 a.m. The Board concluded and came out of Executive Session at 3:23 p.m. No action was taken as a result of the Executive Session.

**X. Discussion and Feedback from NDVFRI on the DVFRB's Community Review**

NDVFRI Associate Director Mark Perkovich led the debrief on the DVFRB's first-ever community review. Mr. Perkovich stated the DVFRB did a good job on their first community review. He commended the level of engagement and discussion among members throughout the meeting, noting he could tell the rapport amongst the team. He congratulated everyone for their level of commitment to the work and encouraged the Board continue doing these intensive and dynamic reviews. Mr. Perkovich then discussed examples of how reviews are done by teams in other states so the DVFRB could put their work in Oklahoma in a broader context. He suggested DVFRB program staff develop a survey and distribute it to the Board to collect feedback on the community review experience.

Moving forward, Mr. Perkovich recommended the DVFRB combine recommendations drawn from deep-dive reviews with the one's drawn from the aggregate data. He emphasized that the Oklahoma DVFRB should be proud of its work and thinks we are a good model for fatality review teams around the country. He suggested the DVFRB build on its solid foundation and take time to think about how to further develop the fatality review process.

Mr. Perkovich mentioned that the NDVFRI is looking into the possibility of hosting a national summit and inviting fatality review teams from around the country to discuss the latest developments in fatality review best practices and data collection initiatives. Finally, he commended our efforts in reviewing such a complex case for our first community review experience.

**XI. Discussion of Potential Strategies for Upcoming DVFRB Review Activity**

Chair Beth Green suggested this agenda item be discussed in the next DVFRB meeting to give members time to think over the community review experience and how it can be incorporated into future DVFRB review activity.

**XII. New Business Not Known or Which Could Not Have Been Reasonably Foreseen Before the Posting of the Agenda in Accordance with 25 O.S. § 311(9)**

No new business was discussed.

**XIII. Announcements**

District Attorney (DA) Jeff Smith announced that this would officially be his last DVFRB meeting due to his upcoming retirement. He stated he has served on the DVFRB since July 2007 and that it has been a privilege to serve. DA Smith said that he learned a lot throughout his years of service and has really

enjoyed serving alongside like-minded people from different professional backgrounds. He emphasized how important the DVFRB's work is and let members know that serving alongside them has been a highlight in his career. Finally, Mr. Smith said that it's a bittersweet moment to say goodbye because the most he will miss are the relationships he formed throughout his years on the DVFRB.

DVFRB PM Anthony Hernández reminded members about submitting their travel reimbursement forms.

#### **XIV. Adjournment\***

Jeff Smith made a motion to adjourn. Don Sweger seconded the motion. Chair Beth Green declared the meeting adjourned at 3:37 p.m.

#### **\*Possible Action Items**